



## Health & Safety Policy

<b>This is the statement of general health and safety organisation for Credfeld Ltd:</b>		13 HYS, Satchell Lane, Port Hamble, Southampton, SO31 3QD Unit 7, Kiln Acre Business Park, Wickham Road, Fareham PO16 7JS Unit 14, Jubilee Close, Weymouth, Dorset, DT4 7BS		
<b>Overall and final responsibility and safety is that of:</b>		Simon Vine – Operations Director		
<b>Day-to-day responsibility for ensuring this policy is put into practice is delegated to:</b>		Allan Fraser – Engineer (Fareham) Kerry Morris – R&D Engineer (Weymouth) Bill Reynolds – Managing Director (Port Hamble)		
<b>STATEMENT OF GENERAL POLICY</b>		<b>RESPONSIBILITY OF</b>		<b>ACTION/ARRANGEMENTS</b>
To prevent accidents and cases of work-related ill health and provide adequate control of health and safety risks arising from work activities.		Allan Fraser Simon Vine Kerry Morris		Daily supervision of site works Weymouth Site management Weymouth Site Management
To provide adequate training to ensure employees are competent to do their work.		Simon Vine		To monitor and facilitate training relative to work in hand and clients requirements.
To engage and consult with employees on day-to-day health and safety conditions and provide advice and supervision on occupational health		Simon Vine/Bill Reynolds		To monitor working activities and facilitate health and safety provisions as appropriate.
To implement emergency procedures for evacuation in case of fire or other significant incident		Simon Vine/Bill Reynolds  Kerry Morris		To act as emergency control officers at the Hamble and Fareham sites. Weymouth site co-ordinated locally with Basepoint Business Centre Management
To maintain safe and healthy working conditions, provide and maintain plant, equipment and machinery, and ensure safe storage/ use of substances.		Simon Vine/Allan Fraser/Kerry Morris		To monitor working conditions daily. To ensure adequate First Aid cover.
Health and safety poster is displayed	In the offices of all sites – 2009 HSE Poster			
First-aid box and accident book are located:	In the offices of all sites.			
Approved on behalf of Credfeld Ltd by: Simon Vine	<b>Signature</b> 			<b>Date</b> 20 <sup>th</sup> September 2017
Subject to review, monitoring and revision by: Cheryl Burgess, J P Feltham Associates	<b>Signature</b> 	<b>Date:</b> 20 <sup>th</sup> September 2017	<b>Next Review Date</b>	Sep 2018, Or sooner if work activity changes